



T103

08:30 – 11:30 AM

Names.

Index number

TVET NATIONAL EXAMINATIONS, RTQF LEVEL 5, 2020-2021

QUESTIONS and ANSWERS BOOKLET

OPTION/TRADE: FOOTBALL

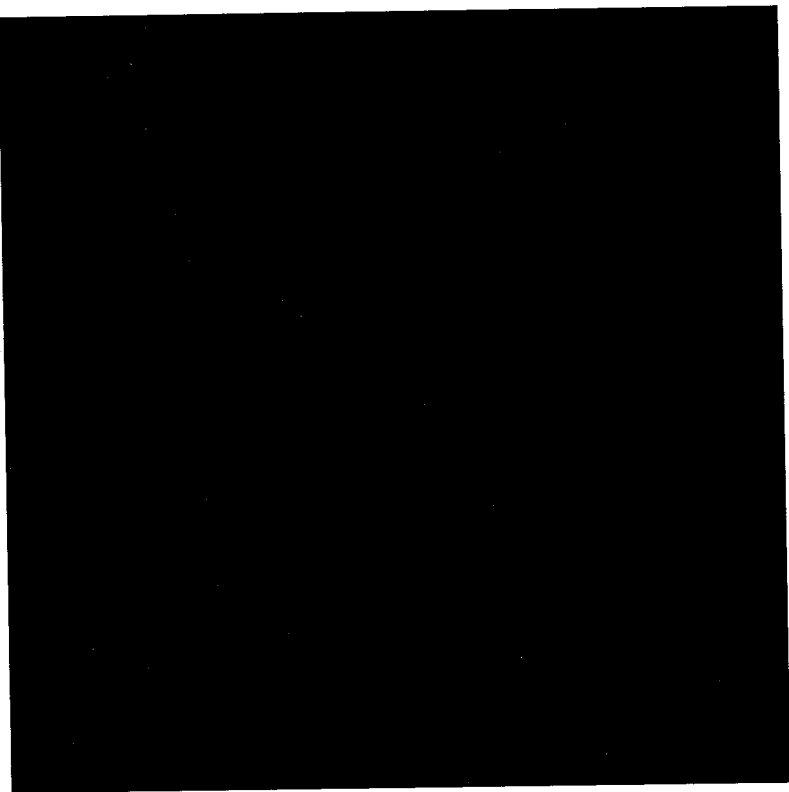
SUBJECT: Preparing football competition

ACADEMIC YEAR: **2020-2021**

Read carefully the instructions on page (i) & (ii).

FOR EXAMINER'S USE ONLY

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TVET NATIONAL EXAMINATION, RTQF LEVEL 5, 2020-2021

INSTRUCTIONS TO CANDIDATES: PART I (Answer Booklet)

1. A candidate should fill in the actual names and the index number on the cover of this questions and answer booklet on the provided place (Black Box).
2. It is illegal for a candidate to write any of his/her names, index number or a school name inside the answer booklet.
3. A candidate should check if all pages of the answer booklet are complete. No candidate should remove or tear any pages or part of it from the answer booklet.
4. A candidate should answer in the language in which the examination is set. (See page **(ii)**)
5. A candidate should sign on the sitting plan when submitting the answer booklet. He/she has also to check if the answer booklet is well sealed.
6. No extra paper is allowed in the examinations room. If a candidate is caught with it his/her results will be nullified.
7. No candidate is allowed to write answers not related to the subject being sat for, otherwise it will be considered as a cheating case.
8. Write your answers on the 12 lined pages (From page 1 of 12 to page 12 of 12).
9. Use the last non-lined pages as draft.
10. Results for any candidate who is caught in examination malpractices are nullified. The cheating can be recognized during examinations administration, marking exercise or even thereafter.

TVET NATIONAL EXAMINATION, RTQF LEVEL 5, 2020-2021

OPTION/TRADE: FOOTBALL

SUBJECT: Preparing football competition

DURATION: 3 hours

INSTRUCTIONS TO CANDIDATES: PART II (Question paper)

The paper is composed of two (2) Sections as follows:

Section I: Attempt all the Twelve (12) questions (60 marks)

Section II: Attempt any Four (4) questions out of Six (6) (40 marks)

Allowed materials:

- Ruler or square
- Calculator

Note:

Every candidate is required to carefully comply with the provided assessment instructions.

Section I : Attempt all the Twelve (12) questions**(60 marks)**

- 01. a)** In a pre-match meeting, a team manager has to present some materials to be used in the match according to the rules and regulations of the competition. What are those materials to be presented in that meeting? **(3 marks)**
- b)** Give at least four (4) factors which enhance effective communication in a football team? **(2 marks)**
- 02.** One of team manager responsibilities is to prepare players' documents required according to the rules and regulation of competition. What are those players documents required? **(5 marks)**
- 03.** A team manager must provide a financial report by using the main elements of financial statements. Fill in the gaps by using Assets, Liabilities, equity, Revenue and expenses, where appropriate. **(5marks)**
- a)** are items of economic benefits that are expected to yield benefits in future periods. Examples are accounts receivable, inventory, and fixed assets.
 - b)**are legally binding obligations payable to another entity or individual. Examples are accounts payable, taxes payable, and wages payable.
 - c)** is the amount invested in a business by its owners, plus any remaining retained earnings?
 - d)**is the reduction in value of an asset as it is used to generate revenue. Examples are interest expense, compensation expense, and utilities expense.
 - e)**is an increase in assets or decrease in liabilities caused by the provision of services or products to customers. It is quantification of the gross activity generated by a business. Examples are product sales and service sales.
- 04.** Before the match, a team manager must present player's documents to the match officials to be used in the match.
- a)** What are the player's documents to be provided to the match officials? **(3 marks)**
 - b)** Who are those match officials? **(2 marks)**

05. A team manager has to ensure the uniform and equipment availability according to the rules and regulations of the competition. Enumerate football team uniform. **(5 marks)**
06. A football team manager assists in filling team books based on her/his responsibilities.
- a) Identify team books to be filled by him/her. **(2.5 marks)**
 - b) Give the names of team registration forms to be filled by a team. **(2.5 marks)**
07. In different situations, a team manager has to maintain communication between players, technical staff and administration.
- a) Identify the ways of communicating effectively with all members of a team. **(2.5 marks)**
 - b) What are the factors which enhance effective communication in a football team? Give only five (5). **(2.5 marks)**
08. Every competition has its own requirements and the team manager must deal with all official documents according to the competition category.
- a) List five (5) team official documents needed to participate in a competition. **(2.5 marks)**
 - b) What are main player's documents which allow him/her to participate in a competition? **(2.5 marks)**
09. Requirements of tournaments are different because of every tournament category. That's why a team manager has to make verification accordingly.
- a) What is the biggest and the most famous international tournament? **(2.5 marks)**
 - b) Identify five (5) other most famous and prestigious tournaments. **(2.5 marks)**
10. Team and player information is needed by a team manager to complete tournament forms.
- a) Which information of player is needed? **(2.5marks)**
 - b) Identify the team information needed for completing tournament forms. **(2.5marks)**

11. Hotel arrangement for team delegation must be done according to the law of the competition. What has a team manager to do before making a hotel reservation for the team? **(5 marks)**
12. A team manager must determine payment from the team according to the bill.
- (a) Identify five (5) ways of team payment description. **(2.5 marks)**
- (b) Enumerate five (5) team payments methods. **(2.5 marks)**

Section II: Attempt any Four (4) questions out of Six (6) (40 marks)

13. A team manager is one who must participate in pre-match meeting according to match plan. Who are pre-match meeting participants in FIFA competition? (Give only ten (10) participants). **(10 marks)**
14. By using financial records, a team manager has to make a financial report. Give importance of financial records. **(10 marks)**
15. Financial documents must be kept and filed according to the dates
- (a) What are financial documents to keep in file? **(6 marks)**
- (b) Why is it very important to keep financial documents? **(4 marks)**
16. During the game, a team manager has a responsibility to record and provide information on game situations to team staff.
- (a) What is the information recorded and provided to the coach? **(5 marks)**
- (b) What is importance of information recorded during the match? **(5 marks)**
17. Kabukuba Football Club is a new football club in the first league/division. From the beginning of this year, it has no team manager and this club has to participate in Magogo International Tournament in Djibouti this month. Because of the financial crisis in this club, the president of Kabukuba FC said that his team will not recruit a new team manager, even if there is no other member of the club who fulfill the requirement to act as a team manager. After analyzing this situation, explain the consequences that Kabukuba FC will meet in the preparation of participating in Magogo tournament. **(10marks)**

18. Makera Football club is a football club located in Muhanga district. It has been founded in 1976 with purpose to play in the second league and obtain the qualification to play in the first league. Until now this club is still playing in second division, because it didn't get chance to be in the two first clubs in second league championship. Only in 2018 and 2019, it was the second, but it has been penalized to stay in the second league because in 2018 this club used 2 players without licenses, and in 2019, during the last match of championship, it used a player who had a red card in the precedent match.

- a.** What can be the administrative problem of Makera FC for being penalized two times? **(5 marks)**
- b.** Suppose you are the President of Makera FC, what can you do to avoid this problem to your club? **(5 marks)**

